
**MINUTES OF PVTA'S
COMPENSATION COMMITTEE MEETING
September 20, 2021**

The Compensation Committee meeting of the Pioneer Valley Transit Authority was held on Monday, September 20, 2021 at 1:00 P.M. remotely in accordance with the Governor's State of Emergency Provisions of the Open Meeting Law, G.L. c. 30A, Section 20, relieving from the requirement of section 20 of chapter 30A that it conduct its meetings in a public place that is open and physically accessible to the public, permitting a public body to allow remote participation by all members.

PRESENT:

Doug Slaughter, Amherst; Brian O'Leary, Belchertown; Mark Gold, Longmeadow; John Carroll, Ware;

NOT PRESENT:

N/A, all members present.

1. CALL TO ORDER

A quorum being present, Chairman of the Compensation Committee, Doug Slaughter, called the meeting of the Compensation Committee to order at 1:01 P.M.

2. APPROVAL OF MINUTES OF AUGUST 27, 2021 COMPENSATION COMMITTEE MEETING

Chairman Slaughter asked for a motion from the Compensation Committee to approve the Compensation Committee minutes of August 27, 2021. Minutes were distributed prior to this meeting for review by the committee.

Motion: Moved and seconded (Gold/O'Leary) to approve the Compensation Committee minutes of August 27, 2021.

Chairman Slaughter asked if there was any discussion, hearing none, asked for a roll call vote.

Brian O'Leary – Yes
John Carroll – Yes
Mark Gold – Yes
Doug Slaughter - Yes

Motion passed by a 4-0 vote.

3. ADMINISTRATOR'S REVIEW & COMPENSATION

Chairman Slaughter: Included in the packet is the Administrator's Review Tally Sheet which has an overall ranking. Not everyone filled out every section. There were a few members of the Board that responded that since they were new to the Advisory Board that they did not feel experienced enough to offer comment.

The committee discussed the evaluation form responses.

Mark Gold: I like this comment form much better than the previous forms and I feel we got great results.

Chairman Slaughter: I like this format as well. I think if the committee agrees, I'll make a list of the member communities that filled out the form with notes about new members that weren't comfortable completing the form. I'll also add the voting measures.

PVTA Administrator, Sandra Sheehan, joined the virtual meeting at 1:20pm.

Chairman Slaughter: The evaluation forms have been sent to you. Did you have any questions for the committee on the review.

Sandra Sheehan: I have no questions. The form was straight forward.

Administrator Sheehan left the meeting at 1:38pm

Chairman Slaughter: Does the committee have any suggestions on a salary increase for Administrator Sheehan. As I recall, we have done 2-3% in the past and need to see what Administrator Sheehan is thinking.

Mark Gold: We could look at a bonus, so we are not tied to a specific amount.

John Carroll: We could also look into a vehicle stipend increase.

Chairman Slaughter: Perhaps we can meet in a few weeks and get Sandra's input and take a vote at a later meeting. I will give an update to the Board at the next meeting based on the results of the evaluation.

4. OTHER BUSINESS

Chairman Slaughter reported that there is no other business to discuss.

5. ADJOURNMENT

Chairman Slaughter asked for a motion to Adjourn.

Motion: Moved and seconded (Gold/O'Leary) to Adjourn.

Chairman Slaughter asked for a roll call vote:

Brian O'Leary – Yes
John Carroll – Yes
Mark Gold – Yes
Doug Slaughter - Yes

The meeting of the PVT A Compensation Committee adjourned at 1:50 P.M.

A TRUE RECORD

ATTEST: _____
BRANDY PELLETIER

Documents filed with Compensation Committee Meeting packet:

- August 27, 2021 Minutes

MINUTES APPROVED: March 21, 2022